

## Sun Loan Company Privacy Policy

At Sun Loan Company we take great pride in our commitment to ensuring the privacy and security of our customers' personal information. We value the trust that our customers have placed in us, and we will continue to earn that trust by maintaining a secure environment for our customer information, and by following the practices described in this privacy policy.

### Information We Collect

We collect certain information about our customers in order to facilitate our business transactions with them. It comes from the information that you provide to us on your loan application and other forms, such as your name, address and telephone number. We also collect information, such as credit history, that we obtain about you from credit reporting agencies or other institutions where you have conducted financial transactions.

### Information We May Disclose

We are permitted by law to report credit related information to credit bureau reporting agencies. We are permitted to provide information in response to requests from the courts or law enforcement agencies. We may also disclose certain types of non-public personal information such as name, address, and customer or credit history to third parties not associated with Sun Loan Company, such as financial service organizations, or companies that provide products or services. For example, if requested, we may provide a credit reference to a business or financial service company.

### How We Protect Your Information

Sun Loan Company has policies and practices in place that protect the security and confidentiality of our customer information. Our office policy restricts access to records and personal information about you as a customer or former customer, to those employees who need to know that information in order to provide service or products to you.

We also maintain computer software and database safeguards which restrict and protect access to your personal information. These safeguards include password protection for database access, employee training, and intrusion detection software.

### How To Restrict Our Use of Information (Opt-Out)

You have the right and the ability to restrict our use of information (other than those disclosures permitted by law) by directing us not to share your personal information with non-associated third parties. You may also do so simply by completing the attached form and forwarding it to the designated address. If you choose to restrict the sharing of information by opting out, you will also be affecting Sun Loan's ability to provide credit-worthiness and credit related information to any non-associated third party. In other words, if you have opted out, Sun Loan would not be able to provide a direct credit reference on your behalf because we would be unable to by law to share any information about you with third parties.

### Changes To This Policy

We reserve the right to amend this policy at any time. If any materials changes are made to our privacy policy and practice, we will provide notification as required by law.

*We understand that your privacy is important, and Sun Loan Company is committed to protect the security of your personal information.*

### For Texas Only

The lender is licensed and examined under Texas law by the Office of Consumer Credit Commissioner (OCCC), a state agency. If a complaint or question cannot be resolved by contacting the lender, consumers can contact the OCCC to file a complaint or ask a general credit-related question. OCCC address: 2601 N. Lamar Blvd., Austin, Texas 78705. Phone: (800) 538-1579 Fax (512) 936-7610 Website: [occc.texas.gov](http://occc.texas.gov) Email: [consumer.complaints@occc.texas.gov](mailto:consumer.complaints@occc.texas.gov)

El prestador tiene licencia y es examinado bajo las leyes del estado de Texas y está sujeto a la supervisión normativa por parte de la Oficina del Comisionado de Crédito al Consumidor (Office of Consumer Credit Commissioner). En caso de que el prestador no pueda resolver las preguntas o quejas del consumidor, éste puede contactar la Oficina del Comisionado de Crédito al Consumidor (Office of Consumer Credit Commissioner) y poner una queja o hacer una pregunta en general. Domicilio de la OCCC: 2601 N. Lamar Blvd., Austin, Texas 78705. Tel: (800) 538-1579 Fax: (512) 936-7610 Website: [occc.texas.gov](http://occc.texas.gov) Email: [consumer.complaints@occc.texas.gov](mailto:consumer.complaints@occc.texas.gov)

### Instructions for "Opting Out" of Disclosures to Nonaffiliated Third Parties

If you wish to "opt out" with respects to Sun Loan Company's ability to disclose your nonpublic personal information to nonaffiliated third parties, you must (1) print your full name, address, and Social Security number in the spaces below, (2) sign the form, and (3) mail this form to us at the following address:

Brundage Management Company  
Privacy Option Department  
254 Spencer Lane  
San Antonio, TX 78201

Name

Street

City,State,Zip Code

Social Security Number

Signature

For Office Use